

# A SHORT GUIDE TO PRE-ENROLMENT AND ADMISSION TO DOCTORAL STUDIES AT THE UNIVERSITY OF CANTABRIA

## ACCESS REQUIREMENTS

In accordance with the stipulations in Article 6 of RD 99/2011 and the UC regulations one of the following conditions must be met to enroll in a Doctoral Programme:

- a) Possess an official Spanish degree qualification or the equivalent, and a university master's degree or equivalent, and to have obtained over 300 ECTS credits in the course of these two courses.
- b) Possess an official Spanish university qualification, or equivalent from any other country in the European Higher Education Area, enabling access to a Master's programme as stipulated in Article 16 of Royal Decree 1393/2007 of 29 of October and have obtained a minimum of 300 ECTS credits in all official university studies, of which at least 60 should have been at Master's level.
- c) Possess an official Spanish degree qualification, whose duration in accordance with the regulations of European law comes to at least 300 ECTS credits. These graduates must carry out the training complements referred to in Article 7.2 of RD 99/2011, unless the study plan of the corresponding degree course included research training credits, equivalent in value to the credits for training in Master's studies.
- d) University graduates who, after obtaining a place for training in the corresponding access examination for places in specialised health training, have passed assessments for at least two years' training in a programme to obtain an official qualification in one of the specialities in Health Sciences.
- e) Possess a qualification obtained in a foreign educational system, without needing homologation. In these cases, the University will verify that the level of training shown by the foreign qualification is equivalent to the level required to obtain the corresponding Spanish official Master's qualification, and that this foreign qualification enables access to Doctorate studies in the country of the qualification.
- f) Possess an official university qualification corresponding to Level 3 in the Spanish Qualifications for Higher Education Framework, in accordance with the procedure established in Royal Decree 967/2014 of 21 of November, which set the requirements and procedure for the standardisation and declaration of equivalence of qualifications and official university academic level. Also for the validation of foreign Higher Education studies and the procedure to determine the correspondence of the levels in the Spanish Qualifications for Higher Education Framework of official qualifications of Architect, Engineer, Graduate, Technical Architect, Technical Engineer and diploma-holder.
- g) Posses the qualification of Doctor, obtained according to previous university regulations.

Students wishing to start their PhD studies at the University of Cantabria (UC) must do so at the University of Cantabria Doctoral School (EDUC) secretariat, through the **Pre-Registration-Admission-Registration** process, according to the schedule below:

Schedule		
Admission and new enrollment 2018/19:		
Pre-registration	From 8 October to 9 November 2018	
Publication of the Admission List	3 December de 2018	<a href="#">Further Info</a>
Registration	From 3 to 14 December 2018	
If there were vacancies, new students may be admitted until the end of the academic year.		
Payment of fees for annual supervision: From 3 to 14 December 2018		

## Doctoral Programmes at the UC (academic year 2018/19)

<https://web.unican.es/estudios/estudios-de-doctorado>

### Artes y Humanidades

- Doctorado en Arqueología Prehistórica (10 plazas)
- Doctorado en Ciencias de la Antigüedad (8 plazas)
- Doctorado en Geografía e Historia (10 plazas)
- Doctorado en Historia Contemporánea (8 plazas)
- Doctorado en Historia Moderna (10 plazas)

### Ciencias

- Doctorado en Ciencia y Tecnología (25 plazas)
- Doctorado en Química Teórica y Modelización Computacional / Theoretical Chemistry and Computational Modelling (3 plazas)

### Ciencias de la Salud

- Doctorado en Biología Molecular y Biomedicina (25 plazas)
- Doctorado en Medicina y Ciencias de la Salud (35 plazas)

### Ciencias Sociales y Jurídicas

- Doctorado en Ciencias Jurídicas y Empresariales (20 plazas)
- Doctorado en Economía: Instrumentos del Análisis Económico (10 plazas)
- Doctorado en Equidad e Innovación en Educación (10 plazas)

### Ingeniería y Arquitectura

- Doctorado en Ingeniería Ambiental (10 plazas)
- Doctorado en Ingeniería Civil (20 plazas)
- Doctorado en Ingeniería de Costas, Hidrobiología y Gestión de Sistemas Acuáticos (12 plazas)
- Doctorado en Ingeniería Industrial: Tecnologías de Diseño y Producción Industrial (10 plazas)
- Doctorado en Ingeniería Náutica, Marina y Radioelectrónica Naval (3 plazas)
- Doctorado en Ingeniería Química, de la Energía y de Procesos (10 plazas)
- Doctorado en Patrimonio Arquitectónico, Civil, Urbanístico y Rehabilitación de Construcciones Existentes (5 plazas)
- Doctorado en Tecnologías de la Información y Comunicaciones en Redes Móviles / Mobile Network Information and Communication Technologies (10 plazas)

## PRE-ENROLMENT

**1st PHASE:** From 8 October to 9 November 2018 ➤ through the virtual campus

UC STUDENTS	VIRTUAL CAMPUS
<p>FORMER UC STUDENTS (who have not enrolled in the UC during the 2017-18 academic year and without an active account)</p>	<p>Step 1: <u>Online registration</u> (<a href="https://campusvirtual.unican.es/identificacion/externos/nuevoexterno.aspx">https://campusvirtual.unican.es/identificacion/externos/nuevoexterno.aspx</a>)</p>
<p>NON-UC STUDENTS</p>	<p>Step 2: <b>VIRTUAL CAMPUS</b> (<a href="https://campusvirtual.unican.es/Identificacion/IdentificacionFrw.aspx?tipo=E">https://campusvirtual.unican.es/Identificacion/IdentificacionFrw.aspx?tipo=E</a>)</p>

Pre-registration can be done online or in person at the secretariat of the UC Doctoral School (EDUC).

**2nd PHASE:** Throughout the academic year 2018-2019 ➤ at the **DOCTORAL SCHOOL (NOT online registration)**

Conditioned to that, after the 1st phase, vacancies remain in the programmes.

- Applications must be submitted at the EDUC, and the required documentation must be provided at that time. The application form can be downloaded by clicking here <http://www.unican.es> or at EDUC website <https://web.unican.es/centros/escuela-de-doctorado/impresos>.
- Admission to the vacancies will be made in order of application, provided that the applicant meets the access requirements.

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Pre-registrations made through the Internet by non-UC students will be considered provisional until the applicant accredits the fulfillment of the requirements. The accreditation must be completed within a maximum period of 10 days from the date of completion of the pre-registration period. If this were not done, the EDUC will proceed to cancel the pre-registration.

The documentation ([ver más abajo](#)) will be submitted at the EDUC, by delivering it in person or sending it by certified mail\* to the following address:

## Escuela de Doctorado de la Universidad de Cantabria (EDUC)

Edificio Interfacultativo, planta baja, zona norte  
Avda. de los Castros, s/n. 39005 Santander - Cantabria

942 20 20 05

[escueladoctorado@unican.es](mailto:escueladoctorado@unican.es)

\* [The stamp with the date of the certification must be included in the application form within the established deadline. Likewise, the acceptance of the application will be conditioned to the verification of the documentation; any anomaly in its authenticity may lead to the cancellation of pre-registration]

### **ADDITIONAL INFORMATION ON THE LEGALIZATION AND TRANSLATION OF FOREIGN DOCUMENTS:**

<https://web.unican.es/estudios/Documents/DOCTORADO/Instrucciones%20titulos%20extranjeros.pdf>

Documents issued in a foreign country must meet the following requirements:

1. They must be official and issued by the authorities with the right to issue them, in accordance with the legal regulations of the country in question.
2. They must be duly legalised according to the following conditions:
  - Documents issued in countries that have subscribed the Hague Convention of 5 October 1961. It is sufficient for them to have the unique legalisation or Apostille issued by the authorised parties in the country.
  - Documents issued by other countries. They must be legalised diplomatically by the following organisations:
    - Ministry of Education in the country of origin.
    - Ministry of Foreign Affairs in the country where the documents were issued.
    - Diplomatic or Consular representation of said country in Spain.

This requirement is not needed for documents issued by authorities in member countries of the European Union.

The documents must be translated into Spanish. Official translation may be:

- By a sworn translator, duly authorised and inscribed in Spain.
- By any diplomatic or consular representation of Spain abroad.
- By the diplomatic or consular representation of the applicant's country in Spain, or of the country of the document, as applies.
- By an official translator abroad, when the signature of this official translator is duly legalised.

- Students with a foreign university degree from countries adhering to the "Andrés Bello" Agreement, once the documents have been authenticated internally in each country and at the Spanish Consulate, will not need the legalization of the Ministry of Foreign Affairs.

### **DOCUMENTATION:**

- Application form duly signed.
- Photocopy of the ID card, or passport in the case of foreign applicants, Study visa in the case of non-EU applicants (the original must be presented for comparison).

#### **Students with a Spanish degree:**

- Original or attested photocopy of the Personal Academic Certification issued by the University showing the subjects taken with their marks and credits (except in the case of courses taken at the University of Cantabria)
- the original or attested photocopy of the qualification, except for applicants with qualifications at the University of Cantabria.

#### **Students from a foreign university:**

- Original or attested photocopy of the Personal Academic Certification issued by the University, duly legalised by diplomatic means and translated into Spanish by an official organisation or sworn translator, showing the subjects taken with their marks and credits.
- Attested photocopy of the qualification duly legalised by diplomatic means and translated into Spanish by an official organisation or sworn translator.
- It must be accredited that:
  - o the level of training acquired by the qualification is equivalent to the one required to obtain the corresponding official Spanish Master's degree.
  - o The qualification gives access, in the country where it was obtained, to Doctorate studies.
- Together with the qualification, a certificate of the equivalence of average marks should also be presented, obtained at the website of the Spanish Ministry of Education (<http://www.mecd.gob.es/servicios-al-ciudadano-mecd/catalogo/general/educacion/203615/ficha.html>).
- Other certificates of training or merits (other university studies, training in languages, "technical English", work placement scholarships, professional or research experience).

- Documentation specific to each Programme. (<https://web.unican.es/admision/Paginas/Preinscripcion-Doctorado.aspx>) (in Spanish):

ENLACES

- Doctorado en Arqueología Prehistórica
- Doctorado en Biología Molecular y Biomedicina
- Doctorado en Ciencias Jurídicas y Empresariales
- Doctorado en Ciencias de la Antigüedad
- Doctorado en Ciencia y Tecnología
- Doctorado en Economía
- Doctorado en Equidad e Innovación en Educación
- Doctorado en Geografía e Historia
- Doctorado en Historia Contemporánea
- Doctorado en Historia Moderna
- Doctorado en Ingeniería Ambiental
- Doctorado en Ingeniería Civil
- Doctorado en Ingeniería de Costas, Hidrobiología y Gestión de Sistemas Acuáticos (IH2O)
- Doctorado en Ingeniería Industrial
- Doctorado en Ingeniería Náutica, Marítima y Radioeléctrica Naval
- Doctorado en Ingeniería Química, Energía y de Procesos
- Doctorado en Medicina y Ciencias de la Salud
- Doctorado en Patrimonio Arquitectónico
- Doctorado en Química Teórica y Modelización Computacional

## ADMISSION

### CRITERIA FOR ADMISSION:

The admission process for each Doctorate Programme taught in the Doctorate School will be decided by the Academic Committee of the Doctorate Programme, following the conditions established in the approved Verification Report. Criteria for admission can be consulted at: <https://web.unican.es/admision/Paginas/Admision-Doctorado.aspx>

ENLACES

Los criterios de admisión son los siguientes:

- Doctorado en Arqueología Prehistórica
- Doctorado en Biología Molecular y Biomedicina
- Doctorado en Ciencia y Tecnología
- Doctorado en Ciencias de la Antigüedad
- Doctorado en Ciencias Jurídicas y Empresariales
- Doctorado en Economía: Instrumentos del Análisis Económico
- Doctorado en Equidad e Innovación en Educación
- Doctorado en Geografía e Historia
- Doctorado en Historia Contemporánea
- Doctorado en Historia Moderna
- Doctorado en Ingeniería Ambiental
- Doctorado en Ingeniería Civil
- Doctorado en Ingeniería de Costas, Hidrobiología y Gestión de Sistemas Acuáticos
- Doctorado en Ingeniería Industrial: Tecnologías de Diseño y Producción Industrial
- Doctorado en Ingeniería Náutica, Marina y Radioelectrónica Naval
- Doctorado en Ingeniería Química, de la Energía y de Procesos
- Doctorado en Medicina y Ciencias de la Salud
- Doctorado en Patrimonio Arquitectónico, Civil, Urbanístico y Rehabilitación de construcciones Existentes
- Doctorado en Química Teórica y Modelización Computacional
- Doctorado en Tecnologías de la Información y Comunicaciones en Redes Móviles

Admission to the Doctoral Programs may require the completion of specific training complements.

## PUBLICATION OF THE ADMITTED CANDIDATES' LIST:

**1st PHASE:** 3 DECEMBER 2018, at

- VIRTUAL CAMPUS
- EDCU WEB: <https://web.unican.es/centros/escuela-de-doctorado>

**2nd PHASE:** The EDUC will personally communicate the admission to the applicants that are admitted.

## ENROLMENT

**1st PHASE:** From 3 to 14 December 2018 ➤ at the VIRTUAL CAMPUS

UC STUDENTS	VIRTUAL CAMPUS
FORMER UC STUDENTS (who have not enrolled in the UC during the 2017-18 academic year and without an active account)	VIRTUAL CAMPUS ( <a href="https://campusvirtual.unican.es/Identificacion/IdentificacionFrw.aspx?tipo=E">https://campusvirtual.unican.es/Identificacion/IdentificacionFrw.aspx?tipo=E</a> )
NON-UC STUDENTS	

Registration can be done online or in person at the EDUC secretariat.

**2nd PHASE:** Throughout the academic year 2018-2019 ➤ at the EDUC secretariat (**NO online**).

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## REQUIRED DOCUMENTATION:

To formalize the registration, the applicant must afford all the documents required in the pre-registration phase that had not been submitted then, plus the following ones:

- Proof of having paid the registration fees.
- If applicable, ustified exemptions or reductions of the enrolment fee payment (large family, disability, etc ...).
- Form of compliance with the EDUC Code of Good Practices.



- [Document of Supervision Commitment](#) - A commitment assumed by the doctoral student, his/her tutor and supervisor / s, as well as the coordinator of the doctoral programme in the UC, by which the supervision is regulated.

These documents can be found at <https://web.unican.es/centros/escuela-de-doctorado/impresos>

The documentation will be submitted at the EDUC, by delivering it in person or sending it by certified mail\* to the following address:

**Escuela de Doctorado de la Universidad de Cantabria  
(EDUC)**

Edificio Interfacultativo, planta baja, zona norte  
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The registration fee for the 2017/18 academic year is 206.60 euros.

Failure to pay tuition fees within the established deadlines will result in the cancellation of the registration, without the right to any refund.

### **PAYMENT OF TUITION FEES**

A tuition fee must be paid every year, according the scheduled advertised on the EDUC website. This fee is paid through the Virtual Campus. <http://campusvirtual.unican.es>