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EUROPEAN UNIVERSITY FOR CUSTOMISED EDUCATION

STUDY GUIDE

INTERPERSONAL COMMUNICATION

Organised by

Poznan University of Technology

1. IDENTIFYING DATA.	
· Course Name.	Interpersonal Communication
· Coordinating University.	Poznan University of Technology
· Partner Universities Involved.	-
· **Course Field(s).**	Applicable to any study field.
· Related Study Programme.	Not applicable
· ISCED Code.	0031, 0231, 0417
· SDG.	4, 5, 8, 16, 17
· Study Level.	Master (M) or Ph.D.
· EUNICE Key Competencies	[Indicate the Key Competencies required for the course.] • Green – strongly • Orange- moderately • Red – partially • Blank cell - not at all

Problem solving	
Teamworking	
Communication	
Self-management	
Cognitive flexibility	
Digital competence	
Technical competence	

	Global intercultural competence	

· Number of ECTS credits allocated.	3
· Mode of Delivery.	Online course (synchronous and asynchronous) assisted by self-study.
· Language of Instruction.	English
· Course Dates.	28.10.2026 – 27.11.2026 – sem. 1
· Precise Schedule of the Lectures.	A five-week course including synchronous meetings and asynchronous studying instructed by the teachers - the dates of synchronous meetings will be announced at a later date upon kick-off meeting with course participants.
· Key Words.	Interpersonal Communication Skills, Listening and Speaking Skills, Nonverbal Communication (Kinesics, Body Language, Proxemics), Public Speaking – Presentations, Intercultural Communication, Communication in Written English.
· Catchy Phrase.	"The most important thing in communication is to hear what isn't being said" Peter Drucker

· Prerequisites and co-requisites.	B2 English level EUNICE Students
· Number of EUNICE students that can attend the Course.	20 students (2 representatives of each of the 10 universities)
· Course inscription procedure(s).	Standard EUNICE procedure via EUNICE website

2. CONTACT DETAILS.	
· Department.	Centre of Languages and Communication at Poznan University of Technology
· Name of Lecturer.	Prof. Liliana Szczuka-Dorna
· E-mail.	liliana.szczuka-dorna@put.poznan.pl
· Other Lecturers.	Dr. Katarzyna Matuszak katarzyna.matuszak@put.poznan.pl

3. COURSE CONTENT.

1. The Process of Communication; Introduction to Communication; The Objectives of Communication; Barriers of Communication.
2. The Skill of Listening; The Importance of Listening Well; Improving Speaking Skills.
3. Nonverbal Communication; Body Language and Kinesics; The Language of Silence; The Language of Time; Space and Status, The Meaning of Nonverbal Communication.
4. Preparing for Public Speaking; Delivering Effective Presentations.
5. Intercultural Communication.
6. Communication in Written English.

4. LEARNING OUTCOMES.

· The course is designed to prepare students to fully participate in the communication process in English.
· The student might know basic theories and concepts of interpersonal and intercultural communication.
· S/he has the ability to analyze and interpret some behavior and situations in different national and international contexts.
· The student is able to recognize and understand cultural differences in a professional and private conversation, and in a different cultural environment.
· The student understands and is ready to positive and successful communication in groups and international teams.
· The student can recognize cultural differences, elements of nonverbal communication, and can use different negotiation styles.
· As a result of the course, the student is able to communicate effectively in English in a field specific/professional area, and to give a successful presentation in English.
· The student is able to develop his/her knowledge during all life (life-long learning) on the basis of practical experience and professional literature.

5. OBJECTIVES.

· 1. Providing students with basic knowledge in the field of Interpersonal Communication.
· 2. Improving students' listening and public speaking skills.
· 3. Acquainting students with nonverbal communication and body language.
· 4. Developing intercultural communication skills.
· 5. Bringing the competence of written communication.

6. COURSE ORGANISATION.

UNITS

1.	Introduction to Interpersonal Communication.
2.	Improving listening and speaking skills.
3.	Nonverbal communication and body language.
4.	Public speaking.
5.	Intercultural communication.
6.	Writing skills.

LEARNING RESOURCES AND TOOLS.

Zoom platform, Moodle, educational media, virtual classroom activities.

PLANNED LEARNING ACTIVITIES AND TEACHING METHODS.

- Problem solving and seminar form - activities based on source materials from Moodle platform.
- Creative searching conversation with teachers and students.
- Breakout rooms - for interactive discussions and group work.
- Comparing theory and practice - in real-life communication situations.
- Interpersonal and intercultural communication activities enhancing communication skills.
- Preparation and delivery of presentations (individual, pair or group).
- Peer feedback and reflection on communication experiences.

7. ASSESSMENT METHODS, CRITERIA AND PERIOD.

The knowledge acquired during the course is assessed through:
- Active participation and engagement during classes.
- Oral discussions in pairs and groups (tasks will be provided in advance).
- Discussions and final feedback.
- Delivery of a presentation (individual, pair, or group).

OBSERVATIONS.

8. BIBLIOGRAPHY AND TEACHING MATERIALS.

· Szczuka-Dorna L, Vendome E., 2017. Introduction to Interpersonal Communication, Poznań Publishing House of Poznan University of Technology.
· Comfort, J. 2008. Effective presentations. Oxford University Press.
· De Vito, J.A. 2013. The Essentials of Human Communication. Pearson.
· Ferguson Career Skills Library, 2009. Communication Skills, 3rd ed., Ferguson Publishing.
ADDITIONAL:
. Bradbury, A. 2010. Successful Presentation Skills. Kogan Page.

· De Vito, J.A. 2014. The Essential Elements of Public Speaking. Pearson.
· Steele, W.R. 2009. Presentation Skills. Outskirts Press.