

SUBJECT TEACHING GUIDE

G209 - Stores of Written Culture: Archives and Libraries

Degree in History

Academic year 2019-2020

1. IDENTIFYING DATA					
Degree	Degree in History			Type and Year	Optional. Year 4
Faculty	Faculty of Humanities				
Discipline	Subject Area: Techniques of Document Analysis Mention in Applied History				
Course unit title and code	G209 - Stores of Written Culture: Archives and Libraries				
Number of ECTS credits allocated	6	Term	Semester based (1)		
Web					
Language of instruction	Spanish	English Friendly	No	Mode of delivery	Face-to-face

Department	DPTO. HISTORIA MODERNA Y CONTEMPORANEA				
Name of lecturer	FRANCISCO SAULO RODRIGUEZ LAJUSTICIA				
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Other lecturers	VIRGINIA MARIA CUÑAT CISCAR				

3.1 LEARNING OUTCOMES

- Ability to identify conservation strategies to preserve the written testimonies over time.
- Ability to identify several genres and forms of writing-book and the main types of documents.
- Ability to know the technical processes of the location, description and diffusion of documents and books and their institutions: archives and libraries.

4. OBJECTIVES

Knowing how to identify and understand the different forms and genres of book scriptures and the main types of documents over time.

Knowing the technical procedures for the management and organization of archives and libraries.

To acquire enough knowledge, appreciation and use of written historical sources.

Knowing main institutions dedicated to the preservation of written culture, its institutional history and what historical sources can be found in them.

6. COURSE ORGANIZATION

CONTENTS

1	CONSERVATION OF HISTORICAL TEXTS AND SOURCES
2	LIBRARIES: HISTORICAL DEVELOPMENT AND MANAGEMENT OF ITS BOOKS.
3	ARCHIVES: HISTORICAL DEVELOPMENT AND MANAGEMENT OF ITS DOCUMENTS.
4	THE DOCUMENTARY INSTITUTIONS AND THE "NEW PLACES" OF WRITTEN TEXTS.
5	FUTURE OF WRITTEN-CULTURE DEPOSITS IN THE WORLD OF INFORMATION AND COMMUNICATIONS TECHNOLOGY.
6	Student work.
7	Visits to archives and libraries (10 hours total)
8	Classes recuperation- Monday afternoon.

7. ASSESSMENT METHODS AND CRITERIA

Description	Type	Final Eval.	Reassessn	%
EXAM The exam will consist of 5 questions worth one point each. The first one will be about the general topics; the second and the third will be about archives and the fourth and fifth will be about libraries. A minimum score of 2.5 points in the final ex	Written exam	No	Yes	50,00
A written work with the searching of sources (documents, books, maps...) about a historical event chosen by the student between several proposed by the teacher (2 points).	Work	No	Yes	20,00
Class attendance will be controlled by student signatures (1 point). Several works proposed by the teachers will be made during the lessons (1'5 points).	Others	No	No	25,00
Visits to archives and libraries (0'5 points).	Others	No	Yes	5,00
TOTAL				100,00
Observations				
In accordance with the regulations of the Universidad de Cantabria, any paper where evidences of plagiarism can be detected, will not be considered for rating, but will be rated as 'Fail, 0 out of 10'. Plagiarism includes the literal reproduction of information obtained from other sources without indicating it by means of references, citing, and quotation marks.				
Observations for part-time students				
Part-time students will be assessed following the UC's internal regulations.				

8. BIBLIOGRAPHY AND TEACHING MATERIALS

BASIC

NOTA: Esta bibliografía tiene carácter orientativo. Cada tema será complementado en clase con bibliografía más específica.

ALBERCH I FUGUERAS, R. y CRUZ MUNDET J.R., La aventura de la información: de los manuscritos del Mar Muerto al imperio Gates, Madrid, Alianza, 2004.

GARCÍA LÓPEZ, G; Los sistemas automatizados de acceso a la información bibliográfica: evolución y tendencias en la era de Internet, Salamanca, Universidad de Salamanca, 2007.

MEINHOLD, A. (ed.), World guide to library, archive and information science associations, 3rd completely revised edition, The Hague, Saur, 2010.

ROMERO TALLAFIGO, M; De libros, archivos y bibliotecas: venturas y desventuras de la escritura, Las Palmas de Gran Canaria, Gobierno de Canarias, 2008.