

SUBJECT TEACHING GUIDE

G900 - Human Resources Management

DOUBLE DEGREE IN ADMINISTRATION AND BUSINESS MANAGEMENT AND ECONOMICS

Degree in Business Administration and Management
Academic year 2021-2022

1. IDENTIFYING DATA					
Degree	DOUBLE DEGREE IN ADMINISTRATION AND BUSINESS MANAGEMENT AND ECONOMICS			Type and Year	Compulsory. Year 3 Compulsory. Year 2
Faculty	Faculty of Economics and Business Studies				
Discipline	Subject Area: Human Resources Module: Training in Business Organisation				
Course unit title and code	G900 - Human Resources Management				
Number of ECTS credits allocated	6	Term	Semester based (1)		
Web					
Language of instruction	Spanish	English Friendly	No	Mode of delivery	Face-to-face

Department	DPTO. ADMINISTRACION DE EMPRESAS
Name of lecturer	MARIA DOLORES ODRIUZOLA ZAMANILLO
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Other lecturers	ANTONIO MARTIN HERNANDEZ MARIA TERESA INCERA SAN MIGUEL ANA ISABEL ARPIDE MANSILLA

3.1 LEARNING OUTCOMES

- The student will understand the meaning and function of HR departments
- The student will know the most common practices in human resource management.

4. OBJECTIVES

KNOW HOW INVOLVED IN THE DIRECTION OF A COMPANY, THE ROLE OF RESOURCES HUMANS
Understand and analyze the different practices in Human Resources
Going into the negotiations: LABOR RELATIONS

6. COURSE ORGANIZATION

CONTENTS	
1	INTRODUCTION TO HUMAN RESOURCE MANAGEMENT
2	Incorporation of people
3	Motivation and Training
4	Compensation systems and performance assessment
5	WORKING CONDITIONS and LABOR RELATIONS

7. ASSESSMENT METHODS AND CRITERIA

Description	Type	Final Eval.	Reassessn	%
Written exam	Written exam	No	Yes	30,00
Group work	Work	No	No	15,00
Final exam	Written exam	Yes	Yes	50,00
Continuous Evaluation	Others	No	No	5,00
TOTAL				100,00
Observations				
In all the calls the students will be examined in the final examination of all the matter, independently of the qualification that they have obtained in the rest of tests.				
Observations for part-time students				
Students who prove part-time may be examined only in the final exam with a 100% weighting.				

8. BIBLIOGRAPHY AND TEACHING MATERIALS

BASIC

MARTIN HERNANDEZ, ANTONIO (2011): Dirección de Recursos Humanos. TGD.- Santander
VALERO MATAS, J., LAMOCA, M., MARTÍN HDEZ., A. (2005): Recursos Humanos. Tecnos.Madrid.
VALERO MATAS, J. (coord..) (2008): Recursos Humanos. Tecnos. Madrid
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