

SUBJECT TEACHING GUIDE

896 - Management Skills and Team Management in ITC Companies

Master's Degree in Business and Information Technologies

Master's Degree in Business and Information Technologies

Academic year 2023-2024

| 1. IDENTIFYING DATA | | | | | |
|----------------------------------|--|------------------|--------------------|------------------|--------------------------------------|
| Degree | Master's Degree in Business and Information Technologies Master's Degree in Business and Information Technologies | | | Type and Year | Optional. Year 1 Optional. Year 1 |
| Faculty | Faculty of Economics and Business Studies | | | | |
| Discipline | Professional Orientation Subjects | | | | |
| Course unit title and code | 896 - Management Skills and Team Management in ITC Companies | | | | |
| Number of ECTS credits allocated | 2,5 | Term | Semester based (2) | | |
| Knowledge Field | | | | | |
| Web | | | | | |
| Language of instruction | Spanish | English Friendly | No | Mode of delivery | Face-to-face |

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|------------------|--|--|--|--|--|
| Department | DPTO. ADMINISTRACION DE EMPRESAS | | | | |
| Name of lecturer | ELIANA ROCIO ROCHA BLANCO | | | | |
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| Other lecturers | MONICA CASTRO FUENTES | | | | |

| 4. OBJECTIVES | | | | | |
|---|--|--|--|--|--|
| 1st Get contact with leadership styles. 2nd Get contact with the communication methodology and conflict management. 3rd Improve skills in team working and team management. | | | | | |

6. SUBJECT PROGRAM

| CONTENTS | |
|----------|--------------------------------|
| 1 | Meetings and presentations |
| 2 | Leadership theory and examples |
| 3 | Feedback |

7. ASSESSMENT METHODS AND CRITERIA

| Description | Type | Final Eval. | Reassessn | % |
|--|-----------------------|-------------|-----------|---------------|
| Final presentation | Laboratory evaluation | Yes | Yes | 50,00 |
| Continuous evaluation and labs exercises | Laboratory evaluation | No | No | 50,00 |
| TOTAL | | | | 100,00 |
| Observations | | | | |
| Final speech with public defense: Laboratory evaluation 50,00% | | | | |
| Continuous evaluation: Others 50,00% | | | | |
| Observations for part-time students | | | | |
| Final presentation even through video or Skype | | | | |

8. BIBLIOGRAPHY AND TEACHING MATERIALS

BASIC

El libro de las habilidades directivas / Luis Puchol... [et al].
Editorial: Madrid : Díaz de Santos, [2003]
ISBN: 84-7978-589-6

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