

SUBJECT TEACHING GUIDE

896 - Management Skills and Team Management in ITC Companies

Master's Degree in Business and Information Technologies

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Academic year 2023-2024

1. IDENTIFYING DATA

Degree	Master's Degree in Business and Information Technologies Master's Degree in Business and Information Technologies			Type and Year	Optional. Year 1 Optional. Year 1
Faculty	Faculty of Economics and Business Studies				
Discipline	Professional Orientation Subjects				
Course unit title and code	896 - Management Skills and Team Management in ITC Companies				
Number of ECTS credits allocated	2,5	Term	Semester based (2)		
Web					
Language of instruction	Spanish	English Friendly	No	Mode of delivery	Face-to-face

Department	DPTO. ADMINISTRACION DE EMPRESAS
Name of lecturer	ELIANA ROCIO ROCHA BLANCO
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Other lecturers	MONICA CASTRO FUENTES

3.1 LEARNING OUTCOMES

- Get a global overview of the communication skills, team work and team management which all the employees and/or manager must have.

4. OBJECTIVES

1st Get contact with leadership styles.
2nd Get contact with the communication methodology and conflict management.
3rd Improve skills in team working and team management.

6. COURSE ORGANIZATION

CONTENTS	
1	Meetings and presentations
2	Leadership theory and examples
3	Feedback

7. ASSESSMENT METHODS AND CRITERIA

Description	Type	Final Eval.	Reassessn	%
Final presentation	Laboratory evaluation	Yes	Yes	50,00
Continuous evaluation and labs exercises	Laboratory evaluation	No	No	50,00
TOTAL				100,00
Observations				
Final speech with public defense: Laboratory evaluation 50,00%				
Continuous evaluation: Others 50,00%				
Observations for part-time students				
Final presentation even through video or Skype				

8. BIBLIOGRAPHY AND TEACHING MATERIALS

BASIC

El libro de las habilidades directivas / Luis Puchol... [et al].
Editorial: Madrid : Díaz de Santos, [2003]
ISBN: 84-7978-589-6
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