

Co-funded by the
Erasmus+ Programme
of the European Union

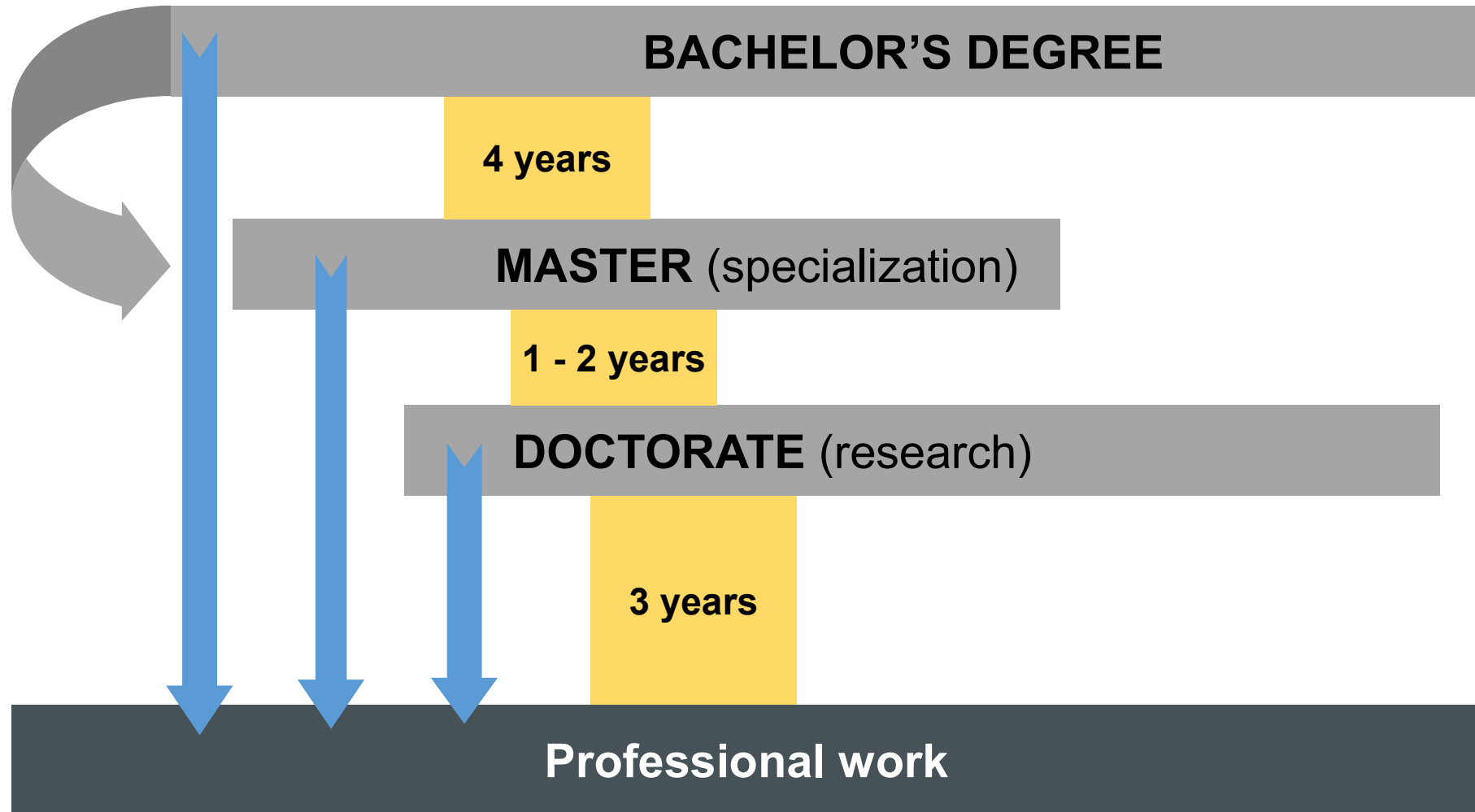
ERASMUS+ KA107 / KA171 IN THE UC: AN OVERALL VIEW

Vice-Rectorate for Internationalisation and Global Engagement



THE SPANISH UNIVERSITY SYSTEM

Three cycles



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BACHELOR'S DEGREES

ENGINEERING

- Chemical Engineering
- Civil Engineering
- Computer Systems Engineering
- Electrical Engineering
- Energy Resources Engineering
- Industrial Electronic Engineering and Automatic Control Systems
- Industrial Technologies Engineering
- Marine Engineering
- Maritime Engineering
- Mechanical Engineering
- Mining Resources Engineering
- Nautical Engineering and Maritime Transport
- Telecommunication Technologies Engineering

SOCIAL SCIENCES

- Business Administration and Management
- Early Childhood Education and Primary Education Teaching
- Economics
- Geography and Land Planning
- Hotel and Tourism Management
- Labour Relations
- Law

SCIENCES

- Mathematics
- Physics

ARTS AND HUMANITIES

- Hispanic Studies
- History

HEALTH SCIENCES

- Logopaedics
- Medicine
- Nursing
- Physiotherapy



OFFICIAL MASTERS

ENGINEERING AND ARCHITECTURE

- Chemical engineering
- Civil Engineering
- Civil Engineering Research
- Coast and Port engineering
- Computing engineering
- Construction Research, Technology and Management in Europe
- Environmental Engineering
- Environmental Engineering Research
- Industrial Engineering
- Industrial Engineering Research
- Integrated management of water systems
- Integrity and Durability of Materials, Components and Structures
- Marine Engineering
- Mining engineering
- Nautical Engineering and Maritime Management
- Telecommunication Engineering

LAW AND SOCIAL SCIENCES

- Access to the Profession of Lawyer
- Business Administration
- Business and Information Technologies
- Economics: Instruments of Economic Analysis
- Hotel Administration and Management
- Learning and Teaching of Second Languages
- Marketing Management (Tourism Businesses)
- Research and Innovation in Educational Contexts
- Secondary Education Teacher Training

ARTS AND HUMANITIES

- Contemporary History
- From the Mediterranean to the Atlantic Master's Degree: The Construction of Europe between the Ancient and the Mediaeval Worlds
- Historical and Territorial Heritage
- Modern History: 'Monarchy of Spain' 16th - 18th Centuries
- Prehistory and Archaeology
- Teaching Spanish as a Foreign Language
- Territorial Resources and Planning Strategies

HEALTH SCIENCES

- Advances in Neurorehabilitation of communicative and motor functions
- Clinical and Basic Aspects of Pain
- Genetic, Nutritional and Environmental Conditioning Factors for Growth and Development
- Health Care Research
- Integrated Management and Research in Chronic Wounds
- Mental Health Research
- Molecular Biology and Biomedicine
- Transnational Research in Physiotherapy

SCIENCES

- Mathematics and Computing
- New Materials
- Physics, Instrumentation and the Environment
- Theoretical Chemistry and Computational Modelling



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PROGRAMS TAUGHT IN ENGLISH

- Advanced Diploma in Economics
- Chemical Engineering
- Civil Engineering
- Education
- European Business and Economics
- Industrial Engineering and Telecommunications
- Physics, Mathematics & Computer Science
- Pre-Med
- Spanish History and Culture
- Increasing offer in English in all degrees



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INTERNATIONALISATION IN THE UC

Fostering international mobility

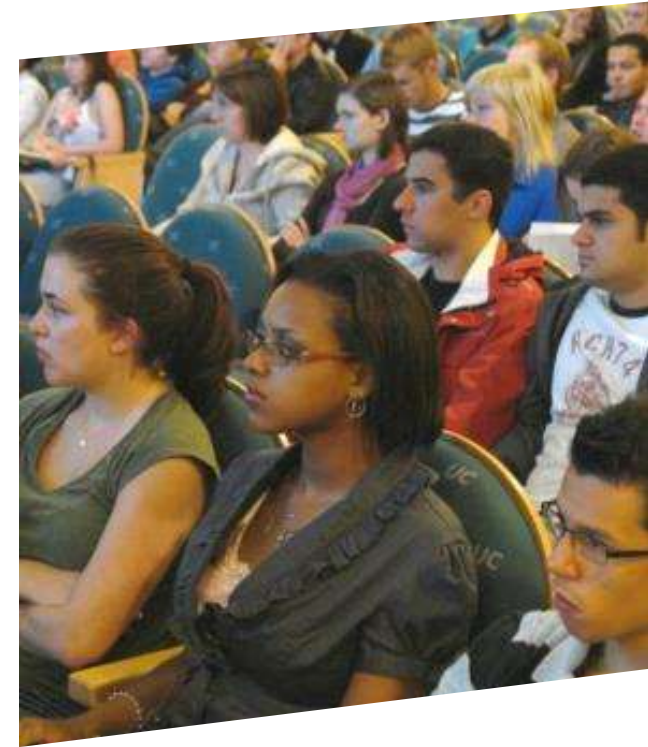
- Incoming + Outgoing (more than 850 students per year)
- Students, Faculty and Administrative Staff

Institutional agreements throughout the world

- Main links with Europe and Latin America
- The USA as a strategic partner
- Agreements with Africa, Asia, Australia and Canada

International Relations Office (ORI)

- Information about requirements, application, practicalities, ...etc.
- Administrative management of the Erasmus+ Programme
- Reference point for foreign students and staff



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PRESENTATION ROUND

**Partner universities presentations.
The floor is yours!**



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OVERVIEW OF THE ERASMUS+ PROGRAMME



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- EU's Programme to support education, training, youth and sport
- Open to Programme Countries and **Partner Countries**
- Participants can complement their education, they get to know another university system, another culture and develop linguistic and personal competences
- Contributes to improving **employability**
- Offers **Individual support** and **travel costs support** to participants
- Academic **recognition** is a key element
- After the mobility, participants **return** to their sending institution in order to **complete** their studies or activities



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OVERVIEW OF THE ERASMUS+ PROGRAMME

Partner universities play a key role in:

- Dissemination of the call
- Pre-selection of candidates
- Academic recognition upon the return of participants



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MOBILITY

Students: 3-5 months

- Bachelor Students must complete a full semester (preferably Spring).
- Master and PhD Students (any time during the academic year but must be approved by UC's tutor).
- Possibility to carry out an internship (must be approved by UC's tutor).

Staff: 5 days of stay + 2 days for travel

- Teaching: 8 hours minimum.
- Training: preferably UC Staff Week.
- Possibility to carry out a combined mobility (teaching + training)



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GRANTS:

- **Individual support:**

- Students: 850€ / month (3 instalments –arrival, before 3rd month, final-)
- Staff: 160€ / day (upon arrival)

- **Travel support: depends on the travel distance**

Country of origin	Travel Distance Band	Maximum amount / participant
Cape Verde	Between 3000 and 3999 Km	530 €
Colombia	8000 Km and more	1500 €
Egypt	Between 3000 and 3999 Km	530 €
India	8000 Km and more	1500 €
Iran	Between 4000 and 7999 Km	820 €
Morocco	Between 500 and 1999 Km	275 €
Russian Federation (Mari State)	Between 3000 and 3999 Km	530 €
Russian Federation (Omsk)	Between 4000 and 7999 Km	820 €
Tajikistan	Between 4000 and 7999 Km	820 €
Uzbekistan	Between 4000 and 7999 Km	820 €



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SELECTION PROCEDURE:

- Check the eligibility criteria

Enrolled at sending HEI	Studies in an area that is part of the project priority areas	delivered CV in EUROPASS model	delivered transcript of records	delivered certificates accrediting required language skills	Accreditation disadvantaged background	Passport copy	Participated previously in Erasmus+ programme (maximum of 12 months per study cycle is allowed)	Comments	Result please note that all values unless "disadvantaged background" and "participated previously in Erasmus+ programme" shall be "yes" for a candidate to be validated
yes	yes	yes	yes	yes	no	yes	no / yes		validated
									not validated
									not validated



APPLICATION PROCEDURE:

- Check the courses offered for bachelor Students:
 - **Courses taught in English:**
<https://web.unican.es/en/Studying/academic-offer/courses-taught-in-english>
 - **General academic offer (mostly in Spanish):**
<https://web.unican.es/estudios/estudios-de-grado/oferta-de-asignaturas-y-guias-docentes>
- Learning Agreement (LA) signed by the student and the academic co-ordinator *
 - <https://web.unican.es/en/Studying/Documents/Learning%20agreement%20studies%20form%202018.docx>



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LEARNING AGREEMENT (LA):

Before the mobility:

Commitment					
By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.					
Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person ¹ at the Sending Institution					
Responsible person at the Receiving Institution ²					

¹ **Responsible person at the Sending Institution:** an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

² **Responsible person at the Receiving Institution:** the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Once at the University of Cantabria:

During the Mobility

Exceptional changes to Table A (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)						
Table A2 During the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change ¹	Number of ECTS credit (or equivalent)
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	

Exceptional changes to Table B (if applicable) (to be approved by e-mail or signature by the student and the responsible person in the Sending Institution)					
Table B2 During the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	

¹ **Reasons for exceptional changes to study programme abroad (choose an item number from the table below):**

Reasons for deleting a component	Reason for adding a component
1. Previously selected educational component is not available at the Receiving Institution	5. Substituting a deleted component
2. Component is in a different language than previously specified in the course catalogue	6. Extending the mobility period
3. Timetable conflict	7. Other (please specify)
4. Other (please specify)	



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ERASMUS+ GRANT AGREEMENT



Grant agreement model for Erasmus+ studies and/or traineeships between PROGRAMME and PARTNER COUNTRIES

UNIVERSITY OF CANTABRIA – E SANTAND01

Address: Avda. de los Castros s/n. 39005 Santander (Cantabria) - Spain

Called hereafter "the institution", represented for the purposes of signature of this agreement by Teresa Susinos, of the one part, and

Ms _____

Date of birth: _____ Nationality: _____
Address: _____
Phone: _____ E-mail: _____
Sex: M F Academic year: 2018 / 2019
Study cycle: First cycle
Subject area: _____ Code: _____
Number of completed higher education study years: _____
Student with: _____ financial support from Erasmus+ EU funds
a zero-grant
The financial support includes: special needs support
The student receives financial support other than Erasmus+ EU funds

Bank account where the financial support should be paid

Bank account holder (if different than student): _____
Bank name: _____
Clearing/BIC/SWIFT number: _____
Account/IBAN number: _____

Called hereafter "the participant", of the other part,

Have agreed the Special Conditions and Annexes below which form an integral part of this agreement ("the agreement"):

Annex I Learning Agreement for Erasmus+ mobility for studies
Annex II General Conditions
Annex III Erasmus+ Student Charter

The terms set out in the Special Conditions shall take precedence over those set out in the annexes.

It is not compulsory to circulate papers with original signatures for Annex I of this document: scanned copies of signatures and electronic signatures may be accepted, depending on the national legislation.

SPECIAL CONDITIONS

ARTICLE 1 – SUBJECT MATTER OF THE AGREEMENT

- 1.1 The institution shall provide support to the participant for undertaking a mobility activity for studies under the Erasmus+ Programme.
- 1.2 The participant accepts the individual and travel support as specified in article 3 and undertakes to carry out the mobility activity as described in Annex I.
- 1.3 Amendments to the agreement, including to the start and end dates, shall be requested and agreed by both parties through a formal notification by letter or by electronic message.

ARTICLE 2 – ENTRY INTO FORCE AND DURATION OF MOBILITY

- 2.1 The agreement shall enter into force on the date when the last of the two parties signs.
- 2.2 The minimum duration of the mobility period is 3 months. The total duration of the mobility period shall not exceed 12 months, including any zero-grant period, which shall only be used exceptionally.
- 2.3 The mobility period shall start on ____/____/20__ and end on ____/____/20__. The start date of the mobility period shall be the first day that the participant needs to be present at the receiving organisation. The end date of the period abroad shall be the last day the participant needs to be present at the receiving organisation.
- 2.4 The participant shall receive financial support from Erasmus+ EU funds for § months and @ days.
- 2.5 Demands to the institution to extend the period of stay should be introduced at least one month before the end of the originally planned mobility period.
- 2.6 The Transcript of Records (or statement attached to this document) shall provide the confirmed start and end dates of the mobility period.

ARTICLE 3 – FINANCIAL SUPPORT

- 3.1 The individual support from Erasmus+ EU funds for the mobility period is EUR _____, corresponding to EUR _____ per month and EUR _____ per extra days. The final amount of Erasmus+ EU funds for the mobility period shall be determined by multiplying the number of months of the mobility covered by Erasmus+ EU funds specified in article 2.4 with the rate applicable per month for the receiving country concerned. In the case of incomplete months, the financial support from Erasmus+ EU funds is calculated by multiplying the number of days in the incomplete month with 1/30 of the unit cost per month.
- 3.2 In addition, the institution shall provide the participant with travel support in the form of direct provision of the required travel support services. In such case, the institution shall ensure that the provision of services will meet the necessary quality and safety standards.
- 3.3 The reimbursement of costs incurred in connection with special needs, when applicable, shall be based on the supporting documents provided by the participant.
- 3.4 The financial support may not be used to cover similar costs already funded by EU funds.
- 3.5 Notwithstanding article 3.4, the grant is compatible with any other source of funding including revenue that the participant could receive working beyond his/her studies/traineeship as long as he/she carries out the activities foreseen in Annex I.
- 3.6 The financial support or part thereof shall be repaid if the participant does not carry out the mobility activity in compliance with the terms of the agreement. If the participant terminates the agreement before it ends, he/she shall have to refund the amount of the grant already paid, except if agreed differently with the institution. However, when the participant has been prevented from completing his/her mobility activities as described in Annex I due to force majeure, he/she shall be entitled to receive at least the amount of the grant corresponding to the actual duration of the mobility period. Any remaining funds shall have to be refunded, except if agreed differently with the institution. Such cases shall be reported by the institution and accepted by the National Agency.

ARTICLE 4 – PAYMENT ARRANGEMENTS

- 4.1 The participant shall receive individual and travel support in a timely manner. The University of Cantabria will pay the individual support in three instalments, in compliance with the UC financial regulations and procedures and Erasmus+ rules: the first payment corresponding to 50% of the total grant will be paid upon arrival by means of personal cheque, 30% before completion of the third month via bank transfer and 20% before the end of the mobility period via bank transfer, once the Erasmus+ Participant report is provided by the student.
- 4.2 The submission of the online EU survey shall be considered as the participant's request for payment of the outstanding balance. The institution shall pay the remaining amount within 30 calendar days of the submission of the online EU survey, or issue a recovery order in case a reimbursement is due.

ARTICLE 5 – INSURANCE

- 5.1 The participant must have adequate insurance coverage for the country of destination and it will be his/her responsibility to ensure its characteristics and that the period of validity includes the full duration of the mobility



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TASKS OF THE PARTNER INSTITUTION

- Erasmus+ **Inter-institutional Agreement** signature.
- **Publishing** the calls through each university channels.
- Participants **pre-selection**.
- Providing **relevant documentation** and monitoring its students in all phases of the exchange.
- **Academic / professional recognition** of the contents included in the Learning Agreement / Mobility Agreement after the mobility.
 - *This must be agreed and included in the LA / MA **BEFORE** the mobility period*
- Sending a copy of the student's transcript of records/academic recognition, once the academic results have been transferred.



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TASKS OF THE UC

Before the mobility

- Erasmus+ **Inter-institutional Agreement** issuance and signature.
- Participants **selection** (Internationalisation Commission).
- **Admission Letter** / Grant **Award Letter** issuance (required for visa).
- **Support** with visa arrangements.
- Erasmus+ **Grant Agreement** issuance.
- Information about **accommodation**.
- **Travel** tickets purchase / reimbursements.
- Practical **information** provision.

Arrival / During the stay

- **Individual support** provision.
- **Documentation** provision.
- **Registration**.
- Participants **monitoring**.
- Participants **support**.

After the mobility

- **Transcript of Records** provision.
- Other **formalities**.

Erasmus+ Management (Attention to
the requirements of the Spanish
National Agency, Mobility Tool, ...etc.)



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Thank you!

E-mail:

ka107@unican.es

Web: <https://web.unican.es/en/Studying/admission/international-credit-mobility>

Gemma Castro González

Paula López Casado

Pablo Díaz Jubete



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