



Resolution of 13 of September 2019 of the Vice-Rectorate for Internationalization and Cooperation of the University of Cantabria, which establishes the regulatory bases and approves the first call for International Credit Mobility grants for students in the framework of the KA107 action of the Erasmus+ program within the project 2019-1-ES01-KA107-061847

1. INTRODUCTION

Under the international credit mobility action (KA107), a higher education institution (HEI) in a Partner Country¹ can send its students, doctoral candidates or staff to a partner HEI in a Programme Country², and vice versa. Students or doctoral candidates are able to study abroad for a limited period of time for which credits are obtained. After the mobility phase, the students return to their sending institution to complete their studies. Similarly, staff can spend a teaching and/or training period abroad for up to two months.

2. SPECIFIC OBJECTIVES OF THE CALL

The Vice-rectorate for Internationalisation and Cooperation announces **30 student grants** to promote and support student exchanges at UC during the academic years 2019-2021 within the framework of the Erasmus+ International Credit Mobility project 2019-1-ES01-KA107-061847 that will be distributed among partner universities according to the existing Inter-institutional Agreements with the University of Cantabria and taking into account the budgetary limits for each country as outlined in Annex 1 of this call³.

The mobility grants of this call are financed by the Erasmus+ Programme and are carried out under the budgetary application of the Vice-rectorate for Internationalisation and Cooperation, its concession being conditioned to the existence of adequate and sufficient budgetary credit.

The call includes mobility grants for incoming and outbound students:

2.1 Incoming students

Students from the project partner universities will be able to spend a study period at the University of Cantabria for which credits will be obtained. After their mobility period, they will return to their sending institution to complete their studies and get academic recognition of those courses successfully passed at the University of Cantabria. Partner universities will ensure recognition for successfully completed courses of the mobility students.

2.2 Outbound students

Students from University of Cantabria will be able to spend a study period at the partner university, for which credits will be obtained. After their mobility period, they will return to University of Cantabria and get accreditation of the credits obtained during their international study mobility.

This call gathers the criteria for the application of candidates following the guidelines established by the European Commission for this action, as well as the guidelines established by the Spanish Service for the Internationalization of Education (SEPIE).

¹ the rest of the world except Switzerland, Andorra, Monaco, San Marino, the Vatican City State, as well as Iran, Iraq, Yemen and the countries of the Gulf Cooperation Council

² Please check summary on disadvantaged background in the Erasmus+ Program Guide page 9: http://ec.europa.eu/programmes/erasmus-plus/sites/erasmusplus2/files/erasmus-plus-programme-guide2_en.pdf

³ grants cannot be moved from one partner country to the other



3. DURATION AND FINANCING OF THE INTERNATIONAL MOBILITY

The selected applicants will obtain a grant for travel costs and a grant for individual support. The grants offered do not cover all expenses, but are a contribution to bearing the additional costs of staying abroad. In case that the amount is insufficient to cover all costs, the students will need to find other funding sources.

3.1 Duration

Duration of student's exchanges: minimum 3 and maximum 5 months.

Bachelor students attending regular courses must stay for a whole trimester at the receiving institution so as to be able to attend classes and pass the exams.

3.2 Travel costs contribution (one round trip plane ticket)

Flight tickets will preferably be purchased by the University of Cantabria for all mobility participants according to the program regulations, based on the Erasmus+ distance calculator maximum fees:

Travel distance	Amount
Between 500 and 1999 km	275€ per participant
Between 2000 and 2999 km	360€ per participant
Between 3000 and 3999 km	530€ per participant
Between 4000 and 7999 km	820€ per participant
8000km and more	1.500€ per participant

3.3 Monthly allowance for students (Individual support)

The monthly allowance for students selected under this call amounts to:

- Incoming students: 850 €/ month
- Outbound students: 700 €/ month

The payment procedure of the monthly allowance is as follows:

- Incoming students: 50% of the total amount of the grant will be paid to the grantee upon arrival at UC, 30% of the total amount of the grant will be paid to the grantee before the end of the third month, and the pending 20% of the total amount of the grant will be paid to the grantee before the end of the study period once the grantee has completed the Erasmus+ online survey.
- Outbound students: 80% of the total amount of the grant will be paid via bank transfer to the grantee once she/he sends the certificate of arrival to the International Relations Office of the University of Cantabria. The last payment of 20% of the total amount of the grant will be paid after the mobility upon presentation of the certificate of attendance at UC and once the grantee has completed the Erasmus+ online survey.

3.4 Academic fees

No academic fees will be charged at the University of Cantabria and the partner institutions to the mobility participants. Students obtaining this Erasmus+ financial grant are entitled to keep any other national grant in their home country and applicants with special needs may apply for additional funding.

4. GENERAL ADMISSION REQUIREMENTS

- To be enrolled in an official degree of higher education in any of the universities participating in this call during the current academic year (2019/20) and the next academic year.
- To have completed at least two years of university studies.



- To accredit a minimum level B2 in the teaching language through official language certificates. Accreditation of higher levels will be positively assessed.
- To fulfill the academic requirements of the existing Inter-institutional Agreements and Annex I of this call.
- To fulfill the specific requirements of the project.
- The participation of the students will be carried out in accordance to the specific regulations of both universities as well as the regulations included in this call.

5. APPLICATION PERIOD

- This Call for Applications is opened from 16.09.2019 until 03.10.2019 for mobility periods that take place in the academic years 2019/21.
- In case that not all of the mobility grants are awarded in the first application period, the University of Cantabria will open a second application period for the remaining grants that will be open in September 2020 for mobility periods that take place in the academic year 2020/2021.

6. APPLICATION PROCEDURE

Applications for grants should be made to the corresponding partner institution through their contact person (see Annex III).

In order to apply for the grant, candidates shall follow these steps:

- Check the eligibility criteria so as to ensure that applications requirements are met.
- Check the distribution of grants and priority areas by countries and universities.
- Check the academic course offer taught in English at:
<https://web.unican.es/en/Studying/academic-offer/courses-taught-in-english>
- Check the academic course offer taught in Spanish for Bachelor studies at:
<https://web.unican.es/estudios/estudios-de-grado/oferta-de-asignaturas-y-guias-docentes>
Check the academic course offer taught in Spanish for Master studies at:
<https://web.unican.es/estudios/estudios-de-master-oficial/oferta-de-asignaturas-y-guias-docentes>
- Check the information concerning the documents to be submitted (as listed in Annex II to this call) when applying for the grant. Please note that all the required documents must be scanned and sent to the contact person of the Partner HEI (see Annex III) in English.

If the candidate comes from a disadvantaged socio-economic background it must be indicated in the application. During the final selection, with equivalent score, preference shall be given to students from disadvantaged backgrounds.

7. SELECTION PROCEDURE AND CRITERIA

Applications will be evaluated by a selection committee designated at each university that ensures that the selection process:

- Will respect in full the principles of non-discrimination and will promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Will be fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.

Once the period for submission of applications has concluded, the sending universities will assess the applications of the students enrolled in their university. Firstly, they will conduct a check to ensure that candidates meet the formal requirements and that documents are in order and have been submitted in full before proceeding to validate the candidates. Those candidates who are validated then form part of the selection process and will be evaluated on the basis of the following selection criteria:

- Academic performance: 50% (0-100)
- Knowledge of teaching language: 20% (0-100)
- Relevance of the proposal: 20% (0-100)
- Socio-economic background: 10% (0-100)

The sending universities will elaborate a list of candidates ordered by score and results including nominated, eligible and rejected candidates. The Internationalisation Committee of the University of Cantabria will validate the selection results and issue the nomination list.

8. COMMUNICATION OF RESULTS

The application results will be published at the KA107 website of University of Cantabria and the partner university websites at the latest on 17.10.2019. The applicants are entitled to appeal in the five natural days after the publication of results. After the appeal period, the provisional nomination list will automatically become final. The application results will be communicated to all candidates (selected, rejected and waiting list) at the latest on 23.10.2019.

9. OBLIGATIONS OF THE UNIVERSITY OF CANTABRIA / PARTNER INSTITUTION

9.1 The partner institution commits to recognize the studies included in the Learning Agreement counting towards the degree and to recognize the academic activity performed at the University of Cantabria.

9.2 Concerning travel costs, the University of Cantabria will preferably buy travel tickets directly through its travel agency to the grantees, always respecting the dates of the exchange established and within the budget available.

9.3 Concerning the grant payments, the University of Cantabria is responsible for paying the monthly allowance to the grantees by the quickest and most adequate means allowed by its Financial Service.

9.4 The University of Cantabria has the right to suspend the payment of the grants if:

- The grantee withdraws from the project in case of force majeure.
- The grantee holder does not comply with the internal regulations of the partner institution or the University of Cantabria.
- The grantee does not fulfil the requirements of his/her study program.

10. OBLIGATIONS OF THE GRANTEES

10.1 Grantees must provide all documentation required by the University of Cantabria in due time to the International Relations Office of the University of Cantabria:

- The visa and an insurance policy that covers medical costs, accidents, and repatriation in line with Erasmus+ at the latest SIX WEEKS prior to the start of the mobility.

The University of Cantabria has the right to cancel the grant in case that the grantee doesn't comply with these requirements in due time.

10.2 The grantee may not accept during the exchange period any other mobility grant awarded by the European Union.

- 10.4 Grantees have to complete all the administrative and report requirements of the University of Cantabria and the Erasmus+ program before, during and after their mobility.
- 10.5 Grantees have the obligation to inform the University of Cantabria about any change regarding the study period abroad, namely the Learning Agreement, or the duration of the stay at the host institution.
- 10.6 At the end of the mobility, the grantee will have:
- To submit the online EU Survey (participant report) addressed by the Erasmus+ Mobility Tool before his/her departure from the University of Cantabria. The University of Cantabria is entitled to partly or totally ask to return the Erasmus+ grant if this requirement is not properly and timely fulfilled.
 - To submit the Recognition Report addressed by the Erasmus+ Mobility Tool after his/her departure.
 - To send the travel documents or any other document that may be required by the University of Cantabria or the Erasmus+ program within 30 DAYS after his/her departure from the University of Cantabria.

11. DATA PROTECTION

The personal data provided by the participants in this call will be incorporated into the treatment activity "Students and Degrees" of the University of Cantabria.

In accordance with the provisions of the General Data Protection Regulations, applicants will be informed, when submitting their application form to the UC, about the conditions under which their personal data will be processed and about the rights that may be exercised. The treatment and access to personal data will be subject to national legislation, to that of the country of destination and to international regulations.

The participants in this call, by the mere fact of participating by submitting their application, give their consent for the transfer of their personal and academic data to the University of Cantabria as well as to the Erasmus+ Mobility Tool, insurance providers and any other official body that requires statistical data on mobility.

Santander, 13.09.2019



Fdo.: Teresa Susinos Rada
Vicerrectora de Internacionalización y Cooperación
Universidad de Cantabria



Annex I: Academic areas and grants available

The following mobility flows are part of this Erasmus+ International Credit Mobility Call 2019-1-ES01-KA107-061847. The study mobility exchanges shall take place preferably in the 2nd semester of the academic year 2019/20 (21.01.2020-19.06.2020) or the 1st semester of the academic year 2020/2021 (September 2020-January 2021, exact dates not defined yet)*.

*Please note that Bachelor and Master Students who take academic study courses must spend the whole semester at UC and will receive an international study grant covering a maximum of five months.

1. CAPE VERDE

Partner university	Student mobility incoming (6 grants) and outbound (1 grant)	
	Nº grant/ study level	Priority academic area
UNIVERSIDADE DE CABO VERDE	<u>Incoming (UCV → UC):</u> 5 Bachelor and/or Master 1 PhD	<i>Bachelor and Master students:</i> Education <i>PhD students:</i> Education
	<u>Outbound (UC → UCV):</u> 1 PhD	<i>PhD students:</i> Education

2. INDIA

Partner university	Student mobility incoming (4 grants) and outbound (1 grant)	
	Level	Priority academic area
INDIAN INSTITUTE OF TECHNOLOGY MADRAS	<u>Incoming (ITM → UC):</u> 3 Bachelor and/or Master 1 PhD	<i>Bachelor and Master students:</i> Mathematics Physics Computing Engineering Economics Business Administration <i>PhD students:</i> Mathematics Physics
	<u>Outbound (UC → ITM):</u> 1 PhD	<i>PhD students:</i> Mathematics Physics

3. RUSSIA

Partner university	Student mobility incoming (7 grants)	
	Level	Priority academic area
MARI STATE UNIVERSITY	<u>Incoming (MSU → UC):</u> 7 Bachelor and/or Master	<i>Bachelor and Master students:</i> Mathematics Physics Medicine Engineering Business Administration Economics

4. TAJIKISTAN

Partner university	Student mobility incoming (4 grants)	
	Level	Priority academic area
INSTITUTE OF ECONOMY AND TRADE OF TAJIK STATE UNIVERSITY OF COMMERCE	<u>Incoming (IETC → UC):</u> 4 Bachelor	<i>Bachelor students:</i> Business Administration Economics

5. UZBEKISTAN

Partner university	Student mobility incoming (2 grants)	
	Level	Priority academic area
TASHKENT CHEMICAL-TECHNOLOGICAL INSTITUTE	<u>Incoming (TCTI → UC):</u> 2 Bachelor and/or Master and/or PhD	<i>Bachelor Master PhD students:</i> Chemical engineering

6. MOROCCO

Partner university	Student mobility incoming (5 grants)	
	Level	Priority academic area
UNIVERSITÉ ABDELMALEK ESSAADI DE TETOUAN	<u>Incoming (UAE → UC):</u> 2 Bachelor and/or Master and/or PhD	<i>Courses in:</i> Telecommunications Engineering
INSTITUT NATIONAL DES POSTES ET TELECOMMUNICATIONS	<u>Incoming (INPT → UC):</u> 3 Bachelor and/or Master and/or PhD	<i>Courses in:</i> Telecommunications Engineering

Annex II: Application documents

A scanned copy of the following documents described below should be uploaded. Some of these are general documents, common to all types of grant, whereas others are specific to each type of grant.

General documents to be submitted by all applicants:

- KA107 application form
<https://web.unican.es/en/Studying/Pages/Erasmus+-International-Credit-Mobility-Project-2019-1-ES01-KA107-061847.aspx>
- Copy of passport or national identity document (must be in force during the whole study exchange period)
- Curriculum vitae, based on the EUROPASS model
<http://europass.cedefop.europa.eu/es/documents/curriculum-vitae>
- Transcript of Records (certificates should clearly show that applicants have completed the second year of their university studies)
- Certificate(s) of language skills accreditation
- Certificate of enrolment at home university during the current academic course
- Learning Agreement*
<https://web.unican.es/en/Studying/Documents/Learning%20agreement%20studies%20form%202018.docx>
- If you are in a disadvantaged financial, social or cultural situation, you shall submit valid document(s) accrediting that this is your case
- Students with special needs should submit a document as a proof of their disability

* Please check the following websites for information about the academic course offer in English and Spanish language at University of Cantabria. You will need this information to complete the Learning Agreement. We recommend that you choose 4-5 study courses for your international study mobility for one semester to comply with UC requirements. Make sure that the number of selected courses complies with your home universities requirements. Please note that you can make changes to the selected courses in the first weeks at UC.

- Academic course offer taught in English at: <https://web.unican.es/en/Studying/academic-offer/courses-taught-in-english>
- Academic course offer taught in Spanish for Bachelor studies at:
<https://web.unican.es/estudios/estudios-de-grado/oferta-de-asignaturas-y-guias-docentes>
Academic course offer taught in Spanish for Master studies at:
<https://web.unican.es/estudios/estudios-de-master-oficial/oferta-de-asignaturas-y-guias-docentes>

Annex III: Contact persons

If you have any questions related to your application, please contact the Office for International Relations at your university or the contact persons at UC indicated below:

<p>UNIVERSIDAD DE CANTABRIA Vicerrectorado de Internacionalización y Cooperación Avda. De los Castros s/n 39005 Santander SPAIN</p>	<p>Paula Lopez Casado International Project Manager paula.lopezcasado@unican.es</p> <p>Kerstin Maier International Project Manager Kerstin.maier@unican.es Tel. +34 942 200 902</p>
<p>UNIVERSIDADE DE CABO VERDE CABO VERDE</p>	<p>Bruniguel Andrade International Relations, Cooperation and Academic Mobility Advisor Bruniguel.andrade@adm.unicv.edu.cv Tel. +238 3340 210</p>
<p>INDIAN INSTITUTE OF TECHNOLOGY MADRAS INDIA</p>	<p>Kavitha Gajanur General Manager International Relations deanicsr@iitm.ac.in Tel. : (91) 044-2257 4926</p>
<p>MARI STATE UNIVERSITY RUSIA</p>	<p>Natalia Kanashina Head of International Department inter_office@marsu.ru</p>
<p>INSTITUTE OF ECONOMY AND TRADE OF TAJIK STATE UNIVERSITY OF COMMERCE TAJIKISTAN</p>	<p>Saidqosim Mukhtorov Head of International office s.mukhtorov@iet.tj Tel. +992 3422 4 33 22</p>
<p>TASHKENT CHEMICAL-TECHNOLOGICAL INSTITUTE UZBEKISTAN</p>	<p>Zebo Babakhanova Head of International Department zebo.babakhanova@gmail.com Tel. +998-93-5279500</p>
<p>UNIVERSITÉ ABDELMALEK ESSAADI DE TETOUAN MOROCCO</p>	<p>Naima Mouyuh Responsable de Mobilités naima.mouyuh@gmail.com</p>
<p>INSTITUT NATIONAL DES POSTES ET TELECOMMUNICATIONS MOROCCO</p>	<p>Nacima Benomar International Relations Advisor nacima@inpt.ac.ma (+212) 538 002 762</p>