

Resolution of 25 of October 2018 of the Vice-Rectorate for Internationalization and Cooperation of the University of Cantabria, which establishes the regulatory bases and approved the call for international mobility grants for students from partner universities in the framework of the KA107 action of the Erasmus+ program within the project 2018-1-ES01-KA107-049471

1. INTRODUCTION

Under the international credit mobility action (KA107), a higher education institution (HEI) in a Partner Country¹ can send its students, doctoral candidates or staff to a partner HEI in a Programme Country², and vice versa. Students or doctoral candidates are able to study abroad for a limited period of time for which credits are obtained. After the mobility phase, the students return to their sending institution to complete their studies. Similarly, staff can spend a teaching and/or training period abroad for up to two months.

2. SPECIFIC OBJECTIVES OF THE CALL

To promote and support student exchanges at UC during the academic year 2018-2019 (second semester) within the international credit mobility project 2018-1-ES01-KA107-049471 funded by the Erasmus+ Program.

This call offers 18 grants for bachelor students from Colombia (Universidad del Norte), USA (University of North Carolina at Charlotte), Israel (Sami Shamon College of Engineering), Morocco (Université Abdelmalek Essaadi de Tétouan, Université Internationale de Rabat, Université Cadi Ayyad de Marrakech), Tajikistan (Institute of Economy and Trade), Uzbekistan (Bukhara State University, Urgench State University named after Al-Khorazmiy). These grants will be distributed among partner universities according to the existing Inter-institutional Agreements with the University of Cantabria and taking into account the budgetary limits for each country as outlined in Annex 1 of this call³.

Students will be able to spend one semester at the University of Cantabria for which credits will be obtained. After their mobility period, they will return to their sending institution to complete their studies and get academic recognition of those courses successfully passed at the University of Cantabria. Partner universities will ensure recognition for successfully completed courses of the mobility students.

3. CALL FOR APPLICANTS

The first Call for Applications is opened for **undergraduate students** enrolled in the Partner HEIs of this call to study at UC in the second semester of the academic year 2018/19 (29.01.2019-15.06.2019).

The Call will be opened from **October 25th, 2018** until **November 8th, 2018** (23:59 CET).

¹ the rest of the world except Switzerland, Andorra, Monaco, San Marino, the Vatican City State, as well as Iran, Iraq, Yemen and the countries of the Gulf Cooperation Council

² Please check summary on disadvantaged background in the Erasmus+ Program Guide page 9: http://ec.europa.eu/programmes/erasmus-plus/sites/erasmusplus2/files/erasmus-plus-programme-guide2_en.pdf

³ grants cannot be moved from one partner country to the other



4. DURATION AND FINANCING OF THE INTERNATIONAL MOBILITY

The selected applicants will obtain a grant for travel costs and a grant for individual support. The grants offered do not cover all expenses, but are a contribution to bearing the additional costs of staying abroad. In case that the amount is insufficient to cover all costs, the students will need to find other funding sources.

4.1 Duration

Duration of student's exchanges: 5 months (maximum) during the second semester of 2018-2019. Stays shorter than 3 months will not be eligible.

4.2 Travel costs contribution (one round trip plane ticket)

Flight tickets will be purchased by the University of Cantabria for all mobility participants according to the program regulations, based on the Erasmus+ distance calculator maximum fees.

4.3 Monthly allowance for students (Individual support)

The monthly allowance for students selected under this call amounts to 850 €/ month.

No academic fees will be charged at the University of Cantabria to the mobility participants. Students obtaining this Erasmus+ financial grant are entitled to keep any other national grant in their home country and applicants with special needs may apply for additional funding.

5. GENERAL ADMISSION REQUIREMENTS

- To be enrolled in an official degree of higher education in any of the universities participating in this call during 2017-2018 and 2018-2019 academic years.
- To have completed at least one year of bachelor studies.
- To fulfill the academic requirements of the existing Inter-institutional Agreements and Annex I to this call.
- To fulfill the specific requirements of the project.
- To accredit a minimum level B1 of English or B2 of Spanish, as appropriate. Accreditation of higher levels will be positively assessed.
- The participation of the students will be carried out in accordance to the specific regulations of both universities as well as the regulations included in this call.

6. APPLICATION PROCEDURE

Applications for grants should be made to the corresponding Partner HEI through their contact person (see Annex III).

In order to apply for the grant, candidates shall follow these steps:

- Check the eligibility criteria so as to ensure that applications requirements are met.
- Check the distribution of grants and priority areas by countries and universities.
- Check the courses available at the UC; grantees may only apply for a grant for study programmes from the courses listed in this link: (<https://web.unican.es/en/Studying/admission/exchange-students/practical-information-for-credit-mobility-students>)
- Check the information concerning the documents to be submitted (as listed in Annex II to this call) when applying for the grant; all the required documents must be scanned and sent to the contact person of the Partner HEI (see Annex III) in English, Spanish or French.

If the candidate comes from a disadvantaged socio-economic background it must be indicated in the application. During the final selection, with equivalent score, preference shall be given to students from disadvantaged backgrounds.

7. SELECTION PROCEDURE AND CRITERIA

Applications will be validated and evaluated by a selection committee made up of a commission designated at each partner university.

The selection process at the Partner University:

- Will respect in full the principles of non-discrimination and will promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Will be fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.

Once the period for submission of applications has concluded, Partner HEI shall conduct a check to ensure that candidates meet the formal requirements and that documents are in order and have been submitted in full before proceeding to validate candidates. Those candidates who are validated shall then form part of the selection process.

During the first stage of the selection process, Partner HEI will assess the applications of the students enrolled in their institution.

The evaluation will be made according to the following criteria:

- Academic performance: 50% (0-100)
- Knowledge of teaching language: 20% (0-100)
- Relevance of the proposal: 20% (0-100)
- Socio-economic background: 10% (0-100)

8. COMMUNICATION OF RESULTS

Application results will be communicated to all candidates (selected, rejected and waiting list) after November 8th, 2018. Mobility applicants will dispose of four natural days to appeal, after the publication of results.

9. OBLIGATIONS OF THE UNIVERSITY OF CANTABRIA / PARTNER HEI

9.1 The partner institution commits to recognize the studies included in the Learning Agreement counting towards the degree and to recognize the academic activity performed at the University of Cantabria.

9.2 Concerning travel costs, the University of Cantabria will buy travel tickets directly through its travel agency to the grantees, always respecting the dates of the exchange established and within the budget available.

9.3 Concerning the grant payments, the University of Cantabria is responsible for paying the monthly or daily allowance to the grantees by the quickest and most adequate means allowed by its Financial Service.

9.4 The UC has the right to suspend the payment of the grants if:

- The grantee withdraws from the project in case of force majeure.
- The grantee holder does not comply with the internal regulations of the host institution or the University of Cantabria.
- The grantee does not fulfil the requirements of his/her study program.

10. OBLIGATIONS OF THE GRANTEES

- 10.1 Grantees may not accept during the exchange period any other mobility grant awarded by the European Union.
- 10.2 Grantees have to sign a Grant Contract with the University of Cantabria prior to the initiation of the exchange period and their Learning Agreement.
- 10.3 Grantees have to complete all the administrative and report requirements of the University of Cantabria and the Erasmus+ program before, during and after their mobility.
- 10.4 Grantees have the obligation to inform the University of Cantabria about any change regarding the study period abroad, namely the Learning Agreement, or the duration of the stay at the host institution.
- 10.5 All participants must apply for their student visa when applicable.
- 10.6 All participants must have an insurance policy that covers medical costs, accidents, and repatriation.
- 10.7 At the end of the mobility, the grantee will have:
 - To submit the online EU Survey (participant report) addressed by the Erasmus+ Mobility Tool before his/her departure from the University of Cantabria. The UC is entitled to partly or totally ask to return the Erasmus+ grant if this requirement is not properly and timely fulfilled.
 - To submit the Recognition Report addressed by the Erasmus+ Mobility Tool after his/her departure.
 - To send the travel documents or any other document that may be required by the UC Financial Service or the Erasmus+ program within 30 days after his/her departure from the University of Cantabria.

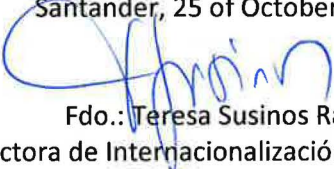
11. DATA PROTECTION

The personal data provided by the participants in this call will be incorporated into the treatment activity "Alumnos y Títulos" of the University of Cantabria.

In accordance with the provisions of the General Data Protection Regulations, applicants will be informed, at the time submitting their application form to the UC, about the conditions under which their personal data will be processed and about the rights that may be exercised. The treatment and access to personal data will be subject to national legislation, to that of the country of destination and to international regulations.

The participants in this call, by the mere fact of participating by submitting their application, give their consent for the transfer of their personal and academic data to the University of Cantabria as well as to the Erasmus+ Mobility Tool, insurance providers and any other official body that requires statistical data on mobility.

Santander, 25 of October 2018


Fdo.: Teresa Susinos Rada
Vicerrectora de Internacionalización y Cooperación
Universidad de Cantabria



Annex I: Academic areas and grants available

The following mobility flows between UC and HEI from Partner countries for undergraduate students are part of this Erasmus+ International Credit Mobility Call (Project 2018-1-ES01-KA107-049471):

1. Colombia

Partner university	Student mobility incoming (1 grant)	
	Level	Priority academic area
Universidad del Norte	Bachelor	Course offer in English or Spanish: Business Management Economics Engineering

2. United States of America

Partner university	Student mobility incoming (4 grants)	
	Level	Priority academic area
University of North Carolina at Charlotte	Bachelor	Course offer in English: Business Management Economics Engineering Education

3. Israel

Partner university	Student mobility incoming (3 grants)	
	Level	Priority academic area
Sami Shamon College of Engineering	Bachelor	Course offer in English: Engineering

4. Morocco

Partner university	Student mobility incoming (3 grants)	
	Level	Priority academic area
Université Abdelmalek Essaadi de Tétouan	Bachelor	Course offer in English: Business Management Economics Engineering
Université Internationale de Rabat	Bachelor	Course offer in English: Business Management Economics Engineering
Université Cadi Ayyad	Bachelor	Course offer in English: Business Management Economics Engineering

5. Tajikistan

Partner university	Student mobility incoming (3 grants)	
	Level	Priority academic area
Institute of Economy and Trade	Bachelor	Course offer in English: Business Management Economics

7. Uzbekistan

Partner university	Student mobility incoming (4 grants)	
	Level	Priority academic area
Bukhara State University	Bachelor	Course offer in English: Business Management Economics Engineering Education
Urgench State university named after Al-Khorazmiy	Bachelor	Course offer in English: Business Management Economics Engineering Education

Annex II: Application documents

A scanned copy of the following documents described below should be uploaded. Some of these are general documents, common to all types of grant, whereas others are specific to each type of grant.

General documents to be submitted by all applicants:

- Copy of passport or national identity document.
- Curriculum vitae, based on the EUROPASS model.
(<http://europass.cedefop.europa.eu/es/documents/curriculum-vitae>).
- Transcript of Records (certificates should clearly show that applicants have completed the first year of their university studies).
- Certificate(s) of language skills accreditation.
- If you are in a disadvantaged financial, social or cultural situation, you should submit document(s) accrediting that this is your case.
- Students with special needs should submit a document as a proof of their disability.

Annex III: Contact persons

If you have any questions related to your application, please contact the Office for International Relations at your university or the contact persons at UC indicated below:

<p>Universidad de Cantabria Vicerrectorado de Internacionalización y Cooperación Avda. De los Castros s/n 39005 Santander SPAIN</p>	<p>Pablo Díaz Jubete Pablo.diaz@unican.es Kerstin Maier Kerstin.maier@unican.es Tel. 942 200 902</p>
<p>Sami Shamoon College of Engineering Office for International Academic Affairs Bialik / Basel Sts. 84100 Beer-Sheva ISRAEL</p>	<p>Maggie Gubermann maggieet@sce.ac.il Tel. 972 8 647 5822</p>
<p>Université International de Rabat International Mobility Rabat MOROCCO</p>	<p>Balkis Boom balkis.boum@uir.ac.ma Tel. +212 5 30 10 41 57</p>
<p>Université Abdelmalek Essaadi de Tétouan 2177 M'hanech Tétouan MOROCCO</p>	<p>Naima Mouyouch</p>
<p>University of North Carolina at Charlotte International Programs 9201 University City Blvd Charlotte NC 28075 USA</p>	<p>Brad Sekulich</p>
<p>Institute of Economy and Trade of Tajik State University of Commerce International Office I.Somoni Avenue 169 735700 Khujand TAJIKISTAN</p>	<p>Saidqosim Mukhtorov s.mukhtorov@iet.tj Tel. +992 3422 4 33 22</p>
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<p>Urgench State Université Monitoring Department Str. Kh. Olimjon 14 220100 Urgench UZBEKISTAN</p>	<p>Shihova Hasiyat shihovahasiyat@gmail.com Tel. +99862 2246696</p>